

**AGENDA**  
**WPSA EXECUTIVE COUNCIL**  
**1 September 2016, 6:30 to 8:00pm**  
**Place: Philadelphia Marriott Downtown, Room 308**

**I. Approval of Minutes**

- A. April 2016 WPSA Executive Council Meeting
- No Quorum yet. Will vote by email on approval of minutes and remaining action items.
  - Thanks to Richard and Elsa for all of their work.

**II. Reports**

- A. Executive Director's Report: Richard Clucas
- Conference related activity has taken up a lot of Richard's time.
    - o Post conference follow up, billing etc. from San Diego
    - o Began working on meeting in British Columbia
      - Had to move meeting from Victoria to Vancouver
      - Richard went and discovered that we would be losing guest rooms and meeting rooms.
      - Decided against having meetings spread over multiple locations
      - So, we signed contract with Hyatt Vancouver
        - Tried to meet what we had in the contract in Victoria
      - Empress Fairmont (Victoria) was not cooperative in covering our direct costs or down payment. We enlisted some legal help. Settlement at present is approximately \$19,000 Canadian dollars. Still not signed formally.
      - Food costs in Vancouver will be higher and so will costs of guest rooms
        - Though with current exchange rates, these room rates remain less expensive than our past venues.
      - To recap, we will go to Hyatt Regency in Vancouver.
      - May have better turnout given the easier travel to Vancouver over Victoria.
      - April 13-15 – remind people to come and get their passports.
      - Application deadline is 9/18
    - o Also worked on future meetings
      - 2020, we will be in LA
  - Has also worked on fundraising
    - o Coordinated fundraising campaign with past presidents to raise funds for the Betty Moulds Award
    - o This should be above self-funding levels
  - Publications

- PRQ, beginning to work on search for new editors
- Finances
  - Elsa has been putting a lot of work in on this.
  - Working closely with auditor to modernize how we keep our financial records
- Richard's Fall and winter plans:
  - More on Vancouver meeting
  - Finish financial review
  - Work on newsletter

#### B. Local Arrangements San Diego: Elsa Favila

- Successful meeting in San Diego
  - Made \$
    - Net profit close to \$80,000
    - Hotel was generous in their contribution to the organization
      - Gave us \$15,000 because we had to give up some of our space to another group
    - Richard: we try to make some \$ on conferences in order to build up our reserves to cover situations like Victoria
  - And received good feedback from participants
    - Attendees really liked the location

#### C. Local Arrangements Vancouver: Richard Clucas

- Mainly covered this in report.
- Encourage people to come!
- We have a booth at APSA, #114, where you can get info about the conference

#### D. Nominating Committee Report: Michael Ferguson

- Michael's committee is working on this
- As of today, Michael has heard from all members and will submit a full slate of nominations by the end of this month
- [Michael.ferguson@colorado.edu](mailto:Michael.ferguson@colorado.edu)

#### E. Membership Report: Elsa Favila

- Membership data distributed to the committee
- Indicative of our numbers in Las Vegas and San Diego
- May go down a bit in Vancouver, but we may pick up more Canadian members
  - Possibility of mini-conference on Canada

### III. **Old Business**

#### A. Future Convention Sites: Elsa Favila, Richard Clucas

- 8 year rotation
- in and out of southern and northern California

- would the council consider giving Elsa and Richard permission to look at the Portland and Seattle sites for 2019 and 2021
- council gave informal approval

#### B. PRQ Editor Search Report: Ernie Zirakzadeh

- Committee worked on announcement
- Issues and recommendations
  - o Some confusion over the sharing of support for the running of the journal
  - o Should be some clarification, as teams that apply will need institutional support, and this will need to be defined in these discussions
  - o Committee's suggestion is that we rethink which tasks SAGE, the University of Utah and host institutions will be respectively responsible
  - o Suggestion 2 – meeting schedule
    - Board meets Wednesday to make recommendation and EC scheduled to meet the next day
    - Committee would like more than a day to work on the recommendation
    - Ernie is asking that the EC meeting be moved to Friday
  - o Concerned with having a choice (increasing applicant pool)
    - Announcement has gone out to all members of the association
    - Letter to all department heads
    - Recommendations from current editorial board
    - Richard: EC members should spread the word to all potentially interested teams
  - o Talked informally about criteria
    - Committee does feel like full professors have an advantage
    - Balance on the team, including a political theorist and race and ethnicity person
  - o Substantive issue
    - Statement in D.1. re. term renewal
      - Prior to advertising vacancy, EC should explore renewal of the term with the current team
      - This should be a confidential discussion with the full EC, and editorial board should decide if they are even interested in this
      - Committee would like to have this issue decided within the next two months
      - Julie: Editorial team should consider this, then depending on their decision, we will make arrangements to have a broader discussion among the EC

#### IV. **New Business**

A. Mid-Year Budget Report: Elsa Favila

- 6 month budget report has been distributed
  - o But this is typical
- We have also had to comply with new rules to take credit cards
  - o We are working with pay pal, but this has required a lot of work to reformat the way we take payments, and to test that this works as intended
  - o By having paypal do it, they have to worry about compliance rather than us
  - o Could slow down on-site registration, so we will be pushing people to register prior to the meeting.

B. Don T. Nakanishi Award: Jane Junn

- Requesting that WPSA establish a new award
- There is an existing award that is not self funding, but that does not have a name attached to it
- Request that this award be re-named in honor of Don Nakanishi
  - o Just short of raising the full funds for the award to be self-funding
- Richard:
  - o We created rules on creating awards, as well as how to put a name on existing awards
  - o Some considerations:
    - Potential of some awards rotating across best papers, book, service, etc. across years
    - Could be a specific paper or service award to allow for flexibility down the line
  - o Julie: really nice to have an award to recognize service

C. Award Committee Membership: Richard Clucas

- There has been a growing number of committees, due in part to the growing number of awards
- Difficult to fill all of these positions
- If there is a stand alone award, perhaps the status committee could give recommendations to the president for staffing the award committee
  - o Julie: In a lot of cases, you want the expertise and connections of the people on the status committees to help staff the award committees
  - o Next step will be for Richard to draft a recommendation to vote on in Vancouver
- Background information:
  - o There are four status committees, and each has an award, but there are also additional award committees
  - o \$6,250 threshold for funding an award.

D. Harassment Policy: Julie Novkov

- APSA has adopted a harassment policy

- This came out of discussions of problems last year
- In particular junior women and women of color are experiencing harassment
- Little that can be done given that it is off campus etc.
- Needs to be a mechanism that this kind of behavior is not welcome at our conferences, and is unacceptable
- Julie would like us to take this up, and perhaps follow suit with APSA
- Jane spoke to the process of initiating this in the APSA context
- Valeria: if this is about professional conduct, then could we be more aspirational and include or draft an additional statement about diversity and inclusion
- There is no professional ethics subcommittee at WPSA

E. Academic Freedom in Turkey: Richard Clucas

- Support for this

F. Add Clay Morgan Award to Formal Policies: Richard Clucas

- Mainly housekeeping items

G. Add Approved WAGE Committee Changes to Formal Policies: Richard Clucas

H. Additional items

- I. Julie
  - go to the WPSA blog
  - PRQ reception is under way'
  - PGI reception is tomorrow
- Meeting ended 7:40 pm